



double edge

T H E A T R E

Gift of Stock Donation Form

Thank you for considering a gift of stock to Double Edge Theatre. You can make your donation in two easy steps.

Step 1: Initiate Transfer

The easiest way to make a gift of stock is through direct electronic transfer. Please contact your broker to transfer the securities to Double Edge Theatre's account.

Schwab Account #: 3778-1286
Designation: Double Edge Theatre
Broker: Charles Schwab
DTC #: 0164
CODE 40
DET Tax Id #: 04-2972334

Step 2: Notify Double Edge Theatre

For privacy reasons, your bank will not disclose your name when notifying us about the stock donation. In order for us to send your tax receipt in a timely manner and confirm that your stock was transferred, please notify us of your donation by completing the form below.

Donation Information

Stock Name		Transaction Date	
# of Shares		Approx. Gift Value	

Contact Information

Name		Credit as:	
Mailing Address		<input type="checkbox"/> Use my name <input type="checkbox"/> Anonymous <input type="checkbox"/> As the following: <input type="checkbox"/> In honor of: <input type="checkbox"/> In memory of:	
Phone Number		Signature	Date
Email Address			
Comments: i.e. why you are donating, more about whom you are honoring, etc. Continue on back if needed.			

Please return this completed form by
mail or email:

Double Edge Theatre
Attn: Development
948 Conway Road
Ashfield, MA 01330
Email: development@doubledgetheatre.org

Questions:

Adam Bright
Producing Executive Director
413-628-0277
producing@doubledgetheatre.org

**note Asta advises not giving a physical address for Schwab and just dealing on a case by case basis if a donor or otherwise is insisting on sending a cheque. This is uncommon when donating gifts of stock/mutual funds etc as cash gifts can just come straight to DE as normal.*